Arc'teryx Mountain Conditions Reporting Guide Signup

Thank you for your participation in the Arc'teryx MCR project.

Our goal is to make the website as intuitive, obvious, and easy to use as possible. But, if you find any information missing, confusing, or have issues with the process, please feel free to reach out and contact us. We're also welcoming of all of your ideas, questions, suggestions, or issues.

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Map View

You will initially be presented with the map view, which is the primary way of interacting with the system for general users. This map shows all reports in the last 1 month. You can use the buttons on the left to filter to only show certain "types" of reports.



Logging In / Creating an Account

To log in or create an account, look for the "Guide Area" link/button at the bottom of the left hand column.

Our Conditions Reports Area Generated By Accredited Mountain Guides.			
🔒 Guide Login			

Clicking on this link will take you to a login page, where there is also a tab where you can create an account.

USER ACCOU	NT	
Create new account	Log in	Request new password
Username or e-mail address	s *	
You may login with either your ass	igned username	e or your e-mail address.
The password field is case sensitiv	ve.	
Log in		

When you create a new account, you should receive an e-mail that gives you a one-time login link to set and save your password. Make sure when you use that one-time use link that you set your password and save your updated user details.

Once your account has been created it will need to be "approved" before you are authorized to post. You will receive an e-mail when a moderator has been able to approve your account, which will enable the content authoring features.

Creating Content

After your account has been approved, you will see a list of links in the left column which will allow you to post and view content.

GUIDE AREA

- Create a New Report
 - Industry Report (Informalex)
 - MCR Report
- View Industry Reports (Informalex)
- My account
- Log out

Use the links under "Create a New Report" to create new content of that type, and the lower links to view lists of those types of content.

"MCR Reports" are the publicly viewable reports. "Industry Reports" are pieces of content that will only be viewable to members of the *same* association as you.

On the Create MCR Report form, there are fields to enter various pieces of information. Required fields are marked by an * and you will not be able to submit the form without values in these fields.

- Title Required.
- Date Required. This will default to today's date, but you can change this if your report is specifically detailing something that happened in the past.
- Report Type Required. Choose from the list what category best fits your report.
- Body Required. The main content for your report.
- Upload Images Optional, highly recommended. Attach images to your report that will be displayed across the site, and the mobile app
- Short Description of Location This is displayed across the site, and helpful when browsing list view, and also when we send push notifications to the mobile app
- Location Optional, highly recommended. Choose a location (should center the map on where you are now) to base your report. Location is required in order to have the report shown on the homepage
- Primary Association Required. Most users will only have one in this list, but if you belong to more than one association then you can choose which one to file the report under.

Create MCR Report Mouri ×		ę	->
\leftarrow \rightarrow C \square www.mountainconditions.c	om/node/add/reports	<u>ې چ</u>	≡
MOUNTAIN CONDITIONS REPORT	CREATE MCR REPORT Create a new Report using the form below.		
POWERED BY THE ASSOCIATION OF CANADIAN MOUNTAIN GUIDES AND PRESENTED BY ARCTERYX	Date *		1
ARCTERYX Search	Date 2016/02/05 E.g., 2016/02/05 Use today's date, or pick a date in the past to override.		
Back to Map	Report Type * - Select a value -		
Regional Summaries	Body *		1
GUIDE AREA • <u>Create a New Report</u> • <u>Industry Report (Informalex)</u> • <u>MCR Report</u> • <u>View Industry Reports (Informalex)</u> • <u>My account</u> • <u>Log out</u>			6



Editing Content

In the case that you've made a mistake, or want to add more content to your report, it is possible to edit them. To do this, browse to the report page.



At the top of the page, you should see a button to switch into Edit mode.



Clicking on this, will take you back to the edit form, where you'll have the same fields, and action buttons at the bottom to complete the process.

